

# Devina Martinez

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E-Portfolio: <https://uwindsor.icampus21.com/wordpress/devinamartinez/>

## EDUCATION

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**General Bachelor of Arts (Major in Psychology)** Anticipated June 2024

*University of Windsor*

- Dean's List 2022-2023
- Graduating June 2024 with Distinction

**Early Childhood Education Diploma** Anticipated June 2024

*St. Clair College*

**Bachelor of Education – Primary/Junior** Anticipated June 2024

*University of Windsor*

- Current GPA: 89

## TEACHING EXPERIENCE

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**Grade 3/4 Teacher Candidate Practicum Placement** Nov - Dec 2023

*St. Angela Catholic Elementary School* | Karen Rivard Windsor, Ontario

**Grade 1 Teacher Candidate Practicum Placement** Mar – Apr 2022

*Notre Dame Catholic Elementary School* | Antonella Prestia Windsor, Ontario

- Extracurricular: Dance Choir with Associate Teacher

**Grade 4/5 Teacher Candidate Practicum Placement** Nov – Dec 2021

*Our Lady Mount Carmel Catholic School* | Stephanie Hage

### JK/SK ECE Student Placement

*St. James Elementary School* | RECE: Melanie Boismier Nov – Dec 2020

- Assisted RECE and classroom teacher in managing class of 25 kindergarteners.
- Designed creative and play-based learning activities to promote children's mental, physical, and social development, and skills.
- Maintained observation notes for students to monitor student learning and development progress.

## RELEVANT WORK EXPERIENCE

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**Academic Coordinator** September 2021- Present

*University of Windsor Lancer Football Team* Windsor, Ontario

- Managed academic resources for a team of 80+ players, including the organization of class schedules and grades, to ensure that student-athletes consistently met academic standards
- Provided guidance and mentorship to support the academic success of at-risk student-athletes, ensuring they achieved and maintained the required GPA to participate in competition
- Reviewed and enhanced student papers, emphasizing adherence to APA, MLA, and Chicago citation styles, while imparting vital academic skills to student-athletes essential for their success in higher education
- Led regular interactive study hall sessions in collaboration with coaching staff to monitor player performance and deliver strategies for academic success

**Day Camp Coordinator** June – August 2023, 2022, 2021

*City of London* London, Ontario

- Supervise, schedule, and evaluate Day Camp staff, fostering a cooperative work environment.
- Develop program plans, transition schedules, and various materials, ensuring effective distribution.

- Maintain accurate records for attendance, safety checks, accident reports, and program evaluations.
- Communicate daily with parents about important notices, behaviour, injuries, and incidents.

**Emergency Supply Teacher**

April 2022

*Notre Dame Catholic Elementary School*

Windsor, Ontario

- Fulfilled short-term substitute assignments across all subject areas.
- Maintained the established routines and procedures of the school and classroom to which assigned.
- Demonstrated adaptability and versatility in diverse teaching environments.
- Ensured a positive and inclusive learning atmosphere through effective classroom management.
- Displayed flexibility and professionalism in responding to last-minute teaching assignments.

**VOLUNTEER EXPERIENCE**

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**Come & Play Program Volunteer**

October 2023 – Present

*Connections Early Years Family Centre*

Windsor, Ontario

- Contribute as a dedicated volunteer in the Come & Play program, committing 2-4 hours per week to foster a nurturing and inclusive environment for children and families during free drop-in sessions.
- Engage proactively in interactive play sessions with children, implementing creative and developmentally appropriate activities that promote social, emotional, and cognitive growth.
- Support the program's mission of providing a space where families receive personalized services, fostering a sense of community and connection among participants.
- Demonstrate a genuine passion for early childhood education and contribute to the program's success by creating an environment that encourages exploration, learning, and joyful interactions for young children.

**Faculty of Arts, Humanities, and Social Sciences Mentor**

Sept – Dec 2022

*University of Windsor*

Windsor, Ontario

- Developed mentorship/leadership by fostering a positive learning environment and creating a sense of community within a small group.
- Designed and facilitated various active learning strategies to lead small group discussions.
- Reflected on the learning process as both a mentor/leader and a participant through journaling.

**Assistant Basketball Coach**

Sept – Dec 2021

*Assumption College Catholic High School*

Windsor, Ontario

- Conducted individual and group coaching sessions, focusing on skill development, tactical understanding, and player motivation.
- Organized and managed team practices, ensuring efficiency and maintaining a positive inclusive team atmosphere.
- Fostered a culture of sportsmanship, discipline, and teamwork, instilling essential life skills in athletes on and off the court.
- Demonstrated strong leadership, organization, and communication skills in a fast-paced and high-pressure sports environment.

**PROFESSIONAL DEVELOPMENT & RELEVANT SKILLS**

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**Computer Proficiencies**

Microsoft Office Suite: Word, Notes, PowerPoint, Excel

Google Workspace: Docs, Sheets, Slides, Forms

Apple Certified Teacher

*issued 2021*

**Professional Training**

CPR and First Aid	<i>exp 2026</i>
Concussion Identification, Management, and Prevention for Schools	<i>issued 2023</i>
Implementing Ryan's Law and PPM 161: Ensuring Asthma Friendly Schools	<i>issued 2023</i>
SafeTALK: Suicide Alertness Training	<i>issued 2022</i>
Non-Violent Crisis Intervention: Blue Card Holder	<i>issued 2021</i>
The Child Care and Early Years Act, 2014 (CCEYA) Licensing Standards Self-Test	<i>issued 2020</i>
Beyond COVID-19: Supporting Children, Families, & Staff to Reintegrate the New Normal	<i>issued 2020</i>
High Five: Principles of Healthy Child Development	<i>issued 2018</i>

**Musical Ability**

Trained Vocal Musician	<i>2012- Present</i>
Experience in Choir Programs	<i>2012-2019</i>
Experience in Orchestra: Violin and Double Bass	<i>2012-2017</i>

*\*References available upon requests\**